

## Application for Employment

This Employer is an Equal Opportunity and EEO/Affirmative Action Employer committed to excellence through diversity. Employment offers are made on the basis of qualifications and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation. **This employer maintains a tobacco free workplace.**

**PLEASE TYPE OR PRINT.** Complete the entire application. You may attach a resume, but you must still complete all questions or your application will be deemed incomplete and may not be considered. Please fill out each box (don't just indicate "See Resume.")

|   |  |  |              |
|---|--|--|--------------|
| Position Applying For:  | Name (Last, First, Middle):                              | Other names under which you have attended school or been employed: |              |
| Street Address:   |  | City, State & Zip:   |              |
| Home Phone:   |  | Work Phone:  | Other Phone: |
|   |  |  |              |
| Are you 18 years of age or older?   | <input type="checkbox"/> Yes <input type="checkbox"/> No |  |              |
| Are you currently employed?   | <input type="checkbox"/> Yes <input type="checkbox"/> No | If YES, what is your current job title & department?               |              |
| Are you physically able to perform the duties required for this position?   | <input type="checkbox"/> Yes <input type="checkbox"/> No | If no, why?  |              |
| Are you authorized to work in the United States?  | <input type="checkbox"/> Yes <input type="checkbox"/> No |  |              |
| If required for position, do you have a valid driver's license?   | <input type="checkbox"/> Yes <input type="checkbox"/> No | If YES, State of issuance, license #, and expiration date:         |              |
| How did you learn about this employment opportunity with this Employer? Check all that apply: <input type="checkbox"/> Ad in newspaper                                    |  |  |              |
| <input type="checkbox"/> Job Bulletin (Posting) /Walk-in <input type="checkbox"/> Website <input type="checkbox"/> Dept. of Labor <input type="checkbox"/> Ad in magazine |  |  |              |
| <input type="checkbox"/> Referral by employee <input type="checkbox"/> Other:   |  |  |              |

### EDUCATION

| Name of School | City/State | Did you graduate?  | If No, # of years left to graduate | Degree received | Major |
|----------------|------------|--|------------------------------------|-----------------|-------|
| High School:   |            | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |                 |       |
| GED:           |            | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |                 |       |
| Other School:  |            | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |                 |       |
| College:       |            | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |                 |       |
| College:       |            | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |                 |       |
| College:       |            | <input type="checkbox"/> Yes <input type="checkbox"/> No |                                    |                 |       |

**Skills:** Please list technical skills, clerical skills, trade skills, etc., relevant to this position. Include relevant computer systems and software packages of which you have a working knowledge, and note your level of proficiency (basic, intermediate, expert)

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